

INDIANA EMERGENCY RESPONSE COMMISSION (IERC)

Training Committee

1729 Wabash Ave.

Rochester, IN 46975

May 11, 2015

11:00 A.M.

COMMITTEE MEMBERS PRESENT

Bernie Beier—Local Representative, Chair
James Greeson— State Fire Marshal

Dean Larson—Public Representative
Ian Ewusi—IDHS/IDEM

The following Committee members were absent:

Chad Larsh—Designee for Superintendent of ISP

QUORUM

IERC Field Rep Ian Ewusi indicated a quorum was present.

The following staff and audience members were present:

Madison Roe—IDHS
Brad Gavin—IDHS
Catherine Dutton—IDHS
David McGuire—IDHS
Jennifer Tobey—Elkhart County
EMA/EMAI Representative

David Tofson—Fulton County EMA /
EMAI Representative
Jeff Larmore—Marion County LEPC

CALL-IN PROCEDURE

As one of the representatives attended the meeting via tele-conference, the commission will conduct a roll call vote for all motions.

MINUTES

Motion to approve the minutes of the March 9, 2015 meeting was made by Mr. Larson, seconded by Mr. Greeson.

Bernie Beier—Aye
James Greeson— Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

BUSINESS

- Mr. Beier asked Marshal Greeson to brief the committee on House Bill 1182. HB1182 creates a statewide Fire Training Academy system and allow the Marshal's office to work with EMA directors and emergency responders to develop training programs, reaffirm training programs and continue to conduct training. It also creates two more positions on the Firefighting Personnel Standards & Education board: an EMS position and an EMA Director position. Mr. Beier discussed the opportunity HB1182 presents to incorporate LEPC training into the wider emergency planning and training program and tie LEPC training closer into other state programs.
- Mr. Beier spoke about the new IDHS Preparedness Cycle Implementation Plan, which is being rolled out over Summer 2015, and its impact on LEPC operations. This plan is a risk management based approach that seeks to coordinate training programs against likely hazards and risks. Mr. Beier voiced his support for the program and its applicability to LEPC planning and training program development. Mr. Beier will alert LEPC of both HB1182 and the IDHS Preparedness Cycle so that LEPCs can engage themselves with countywide risk assessments so that there is only one countywide risk assessment that covers hazmat, health etc. Ms. Roe stated that would be beneficial for HMEP funding.
- Mr. Beier addressed the HSEEP guidance for LEPCs as not all LEPCs are strongly tied into their EMA office and have difficulty with the HSEEP process. Mr. Larson is working on a 'Munster Secure' full scale exercise on June 12, 2015. He followed the IERC guidance letter, filled in the online notification, an exercise overview and submitted it 30 days in advance of the exercise. He received an email from IDHS Exercise staff requesting additional documents including an exercise plan, C/E Handbook, associated EEGs for a full-scale exercise, and an EXPLAN. She stated the 30 day timeframe was a guideline but would still accept documents prior to the exercise. Mr. Larson queried why there was discrepancy between IDHS Exercise staff and the IERC guidance letter. Mr. Beier and Mr. Ewusi will review the IERC HSEEP guidance letter with IDHS Exercise staff to ensure consistency between the two. They will make small administrative changes to the IERC guidance document, without removing the 30 day notification requirement, and reissue the document.

Motion to delegate responsibility to Mr. Beier and Mr. Ewusi to review the IERC HSEEP guidance letter with IDHS Exercise staff made by Mr. Larson, seconded by Mr. Greeson.

Bernie Beier—Aye
James Greeson—Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

- Vendor approval request for McNeil & Company for their National FARMEDIC course. Mr. Larson noted that course covered three lessons, only one of which was applicable to hazardous materials and the IERC. This would set a precedent for LEPCs to use their

monies for fire and rescue training instead of hazardous materials training, which is not allowable. He also questioned the organizations use of the outdated MSDS instead of the SDS on its application letter and proofs. The committee discussed that this appeared to be primarily a medical course and may not be applicable for LEPC funding. Mr. Larmore stated that he believed the third lesson, Farm Chemical Issues, was appropriate for LEPC funding. Mr. Ewusi stated that there was precedent for the IERC only approving a portion of an approved vendor application. The approval letter will need to clearly state which portions of the training are approved for LEPC expenditure. Mr. Beier suggested that the vendor repackage the application and resubmit the Farm Chemical Issues lesson for approval. Mr. Gavin requested additional information on the instructor qualifications. Mr. Ewusi will approach McNeil & Company to see if they are willing to repackage the application for the Farm Chemical Issues lesson only and seek additional information on their qualified instructors.

Motion to not approve McNeil & Company's application at this time made by Mr. Larson, seconded by Mr. Greeson.

Bernie Beier—Aye
James Greeson— Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

- Vendor approval request for Federal Resources for their HAZMAT IQ course. This course is approved by USDOT for conduct with HMEP funding. Mr. Larson requested additional information on their qualified instructors. Ms. Dutton spoke about her excellent experience with this organization and their high quality of training. She asked if the committee could grant contingent approval to Federal Resources dependent on them providing additional instructor information so that the committee does not delay LEPC's ability to host this course. Mr. Larmore stated that Federal Resources also has other applicable training the IERC may wish to approve.

Motion to grant contingent approval to Federal Resources on their submission of additional information on their qualified instructors made by Mr. Larson, seconded by Mr. Greeson.

Bernie Beier—Aye
James Greeson— Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

- Mr. Beier asked the committee to consider its role in training and its role in approving vendors and courses for training. Mr. Beier asked whether the IERC should individually approve instructors and courses to place on the IERC approved vendor list or whether the

IERC should use the approval of other agencies and commissions as sufficient proof of quality training to fast-track the approval process. He also asked whether LEPCs should seek to incorporate their training programs into their wider county training programs. Mr. Larson requested that Mr. Beier email out his list of questions to the committee members to consider and report back on during the next Training Committee meeting.

- Mr. Beier nominated Catherine Dutton to join the Training Committee. Mr. Ewusi advised that the IERC Chair will need to approve this nomination in the IERC meeting.

Motion to recommend Catherine Dutton be added to the Training Committee made by Mr. Beier, seconded by Mr. Larson.

Bernie Beier—Aye
James Greeson— Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

ADJOURNMENT

Motion to adjourn made by Mr. Larson, seconded Mr. Ewusi.

Bernie Beier—Aye
James Greeson— Aye

Dean Larson—Aye
Ian Ewusi—IDHS/IDEM

MOTION CARRIED.

NEXT MEETING

To be determined